**Group Meeting Minutes**

Date: 21/06/2024

Time: 10:00pm – 11:00pm

Location: Online – Microsoft Teams

Scribe: Nguyen Cuong Nhat

Attendees:

* QAI client/mentor: Nguyen Vo Thanh Khang
* Team members: Nguyen Cuong Nhat, Vuong Khang Minh, Nguyen Dang Duc Anh, Nguyen Ha Huy Hoang, Nguyen Dang Khanh Toan

# **Minutes Details**

## **Agenda/Goals/Questions:**

1. Completed design of system architecture and data flow.
2. Started implementation of data preprocessing pipeline.
3. Conducted initial tests on video frame extraction.
4. Reviewed existing models for human detection.

**Answers:**

1. Finalized system architecture design.
2. Initiated the data preprocessing pipeline.
3. Completed initial tests successfully.

## **Actions:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Action** | **Who?** | **Due** | **Done** |
| 1 | Continue implementation of data preprocessing pipeline. | Dev Team | Week 8 | No |
| 2 | Develop models for human detection and tracking. | ML Team | Week 9 | No |
| 3 | Start developing models for action recognition. | ML Team | Week 9 | No |